

To Whom It May Concern:

Step By Step Dance Studio presents our Annual Holiday Dance Performance, *A Familiar Suite*. This event is sponsored by Step it up Dance Productions, Inc, a registered non- profit organization. Our Performances will be held at Cornwall Central High School on Saturday December 21, 2019 at 4:00pm and 7:30pm. Our performance program is distributed to approximately 700 local audience members. We offer local businesses the opportunity to purchase advertising space and family members the opportunity to purchase congratulatory space in the program. Please choose one of the following options:

- ¼ Page Advertisement (Business Card) \$15.00
- ½ Page Advertisement \$35.00
- Full Page Advertisement \$50.00

**Please make checks payable to: Step It Up**

Please provide your business card to help us represent you accurately.

You may also email your ad to: **Darlene O'Rourke <dorourke75 at gmail.com >**,

**ADS AND PAYMENTS ARE DUE BY Dec 2, 2019.**

We thank you on behalf of the students, parents, and staff of Step it up Dance Productions, Inc. and Step By Step Dance Studio

Sincerely,  
Ronda Barber  
Artistic Director

Step it up Dance Productions, Inc.  
PO Box 353  
C-O-H, NY 12520  
534-3645